**Alamein International University Intramural Fund: Proposal Application Form**

**Cover Page**

|  |  |
| --- | --- |
| Title of the Project (English): |  |
| Title of the Project (Arabic): |  |
| Name of Applicant: |  |
| Position: |  |
| Faculty/ program: |  |
| Address: |  |
| Duration (up to 24 months): |  |
| Date of Submission: |  |
| Estimated Total budget: |  |
| External cooperation (if applicable) |  |

**Project Area (***Please check one only***):**

|  |  |
| --- | --- |
| * **Information technology:** * *Artificial intelligence* * *Cyber security* * *Internet of things* * *Big data* * *Intelligent systems (housing)* * *Others* * **Health & medical sciences:** * *Precision medicine* * *Regenerative medicine* * *Dental sciences* * *Pharmacy & drug development* * *Public health* * *Physical medicine & rehabilitation* * *Targeted therapy* * *Others* * **Engineering:** * *New and renewable energy* * *Smart roads and transportation* * *Urban design & new cities development* * *Architecture* * *Others* | * **Arts & design** * *Fashion design* * *Interior design* * *Others* * **Environmental sciences & Climate changes** * *Sustainable development* * *Climate mitigation* * *Costal pollution* * *Others* * **Business administration:** * *Finance* * *Marketing* * *Business management* * *Others* |

**Keywords:**

**Part I: The Research Proposal**

**1. English Summary:** *it should describe the proposed research, objectives, methodology, expected outcomes and economic potentials impact, if any* ***(one page only).***

**2. Arabic Summary:** *is an understandable translation of the English summary* ***(one page only).***

**3. Problem Definition:** *Describe the problem you are going to tackle in the project, and explain how the proposed would help in solving* ***(one page only).***

**4. Objectives:** *please describe the main and specific objectives* ***(half page only).***

**5. Outcomes and Impact:** *List your expected project’s outputs (typically tangible products, such as know-how (patent), product(s), prototype, product(s) or any other specific, clear, and measurable outputs.* ***(3 pages maximum).***

**6. Methodology:** *Describe how your project will be implemented, including your general scientific approach, activities, methods, and project inputs.* ***(four pages maximum).***

*This section should also details the available and requested facilities (if applicable) that would be essential for implementation of the work. Any work that would be conducted outside AIU research facilities should be clarified and committed by the partner.*

**7. Timeframe:**  *please provide a detailed timeframe of your work given that the maximum duration is 24 months.*

*Projects to be conducted through shorter periods are acceptable so far mimicking the methodology and the expected outcomes.*

**8. Key References:** *List relevant references.* ***(one page maximum).***

**Part II: The Research Team**

**1. Research team Table (one page)**

*Complete the table provided hereafter (Annex 1).*

**2. Biography (3 pages maximum)**

*Biographies of the PI, Co-PI and team members (Annex 2).*

**Part III: Budget**

1. **Budget justification (two pages maximum)**

*In this section please justify the requested budget breakdown and justify as needed to conduct the work.*

1. **Budget breakdown**

*Please use the format provided below (annex.3)*

**\*Generally, kindly note that the submitted proposal should consider the following rules:**

* All sections to be written in***English*** EXCEPT for the Arabic summary (and in limited cases some auxiliary documents if needed)
* The **font** allowed is ***Times New Roman size 12***
* **Spacing** is only ***1.5***
* *Please restrict to the* ***page size and margins*** *of this form*
* *All endorsement letters should be signed and stamped on* ***officially headed papers***

**Annex 1\_REASERCH TEAM**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Team member** | **Name in English** | **Name in Arabic** | **Faculty/ program** | **Position / Title & Specialty** | **Intended days/week**  **(max 2)** | **% of time allocated** | **National ID No.**  **(الرقم القومى)** | **Signature** |
| PI |  |  |  |  |  |  |  |  |
| Co- PI |  |  |  |  |  |  |  |  |
| Researcher 1 |  |  |  |  |  |  |  |  |
| Researcher 2 |  |  |  |  |  |  |  |  |
| Technical 1 |  |  |  |  |  |  |  |  |
| Technical 1 |  |  |  |  |  |  |  |  |

**Annex 2\_ CV FORM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1. Basic Information** | | | | |
| Full Name in Arabic: | | | Full name in English: | |
| Date of Birth: | |  | | |
| National ID | |  | | |
| Last University Degree | | Faculty, University, Country | | Graduation Date / year |
| Title: | | Field of specialization: | | |
| Affiliation: | |  | | |
| Current Position: | |  | | |
| Contact Information:  Mobile Phone: Fax: E-mail: | | | | |
| **2. Scientific Achievements (if available)** | | | | |
| Publications:  *Authors (underline your name), year, title, Journal, vol. and pages* | | | | |
| 1 |  | | | |
| 2 |  | | | |
| 3 |  | | | |
| **Previous/ running projects:** | | | | |
| Awards: | | | | |

**Annex 3\_BUDGET**

| **Budget Item** | **Recommended Range (%)** | **Requested Sum** |
| --- | --- | --- |
| **Local Travel & Transport** | **5% - 10%** |  |
| **Accommodation** | 5% - 10% |  |
| **Equipment & Materials** | **25% - 40%** |  |
| **Consumables & Supplies** | 10% - 15% |  |
| **Training & Workshops** | **25% - 35%** |  |
| **Administrative Costs** | 5% - 10% |  |
| **Contingency** | 5% - 10% |  |

***Endorsement letter of the PI faculty dean/ program director***

I herein endorse the application of ----- (title/ name/ position) ---- entitled -----(title of the project) to the current call of AIU-Intramural Fund: Research Project.

By this endorsement I clarify that the time allocated for the current project by himself has no conflict with his work load

***Endorsement letter from AIU Research & Innovation Hub***

I herein confirm that the facilities needed for the research project entitled -----(title of the project) submitted by ----- (title/ name/ position)---- to the current call of AIU-Intramural Fund: Research Project, are available and the work could be conducted in the central facility lab.

***Endorsement letter from non-AIU partners***

On behalf of --- (HE institution/ university/ company)----, I herein confirm that we are willing to be a partner in the research project entitled -----(title of the project) submitted by ----- (title/ name/ position)---- to the current call of AIU-Intramural Fund: Research Project.

We will contribute to the work through (please list the activities):

1-

2-

3-