

Policy Title	Dress Code
Responsible AIU Office (Higher Management/Directorate)	Vice President for Academic Affairs
Policy Owner (Executive Department/Office)	Admission and Registration Department Program Directors
Pertinent Dates	Create Date: Expire Date: Revise Date Approval Date: Effective Date:

I. SCOPE OF POLICY

Dressing in a manner that may result in a distraction or disruption of a safe environment is considered inappropriate. Attire that suggests involvement in gang activity or any apparel that is suggestive, obscene, lewd, show vulgar language or symbols, or shows symbols or language relating to or promoting sex, drugs, weapons, violence, or alcohol on clothing are prohibited. Students should realize that brief and revealing clothing are not appropriate in AIU.

II. DEFINITIONS

III. POLICY STATEMENT

The following is a general guide that may be used in helping the student select appropriate clothing.

Minimum Dress & Grooming Code:

Tops:

- Tops that reveal bra straps, cleavage, bare midriffs or bare backs will not be allowed.
- Tops may not be see-through.
- No tube or halter tops.
- No strapless tops.
- No spaghetti straps.
- Tops without sleeves are not allowed.

Pants:

- Pants must be pulled up, with no undergarments exposed.
- May not have holes, rips or tears.
- Leggings/spandex pants must be reasonable and modest and may need to be covered by an over garment
- Shorts are not allowed

Skirts, Dresses, Jumpers, Shirts, Sports Wear:

- Must be at a reasonable and modest length.
- No strapless dresses.
- Wearing galabiya is not allowed for Egyptian male or female. International students are allowed to wear their tradition uniforms.

Shoes:

- No bedroom slippers.

Hats and Hijab:

- No hats, caps or hoods can be worn by boys or girls in indoor facilities.
- No hair nets, bandannas, may be worn or displayed.
- Girls with face covered hijab must expose their face to female administrative personnel when requested.

Miscellaneous:

- Tattoo drawings must be covered.
- No attire with lettering or drawings which depict sexually suggestive expressions or actions, profanity, obscenity, drugs, alcohol or tobacco shall be worn.
- Torn or radically altered clothing is not permitted.
- The school reserves the right to restrict clothing if it has become a symbol for gangs in the community and/or surrounding areas.
- Gang related symbols or insignias on books, caps, belongings or apparel are not allowed.
- No pajamas.
- Styles of hair/dress/appearance which adversely affect the educational process will not be tolerated.
- No wallet chains are allowed.
- No rings/bracelets/collars with spikes are allowed.
- No exceedingly long studded belts.
- No spiked jewelry.
- No attire or adornments disruptive to the educational environment.
- Student IDs must be carried at all times and must be presented upon request of school officials

IV. RESPONSIBILITIES

Students must follow the proper and modest dress code.

Student Affairs Department: implement orientation workshops to advice student about the dress code policy.

Security Department: report the cases of violation the dress code and report to the legal department.

Legal Department: assign warnings or/ suspension against violating students.

V. POLICY STANDARDS AND PROCEDURES

In case the security personnel found any violating students, they should report to the legal department to hold an investigation.

VI. FORMS/INSTRUCTIONS (if applicable)

VII. **APPENDICES (if applicable)**

Code of Conduct Policy

VIII. **CONTACT INFORMATION**

Student Affairs Department

Triggered by:	Name: Nadia Eltelaity	Date: June 2022	Sig.
Created by:	Name: Nadia Eltelaity	Date: June 2022	Sig.
Revised by:	Name	Date	Sig.
Approved by:	Name	Date	Sig.